VERDANT

Subcontractor Pre-Qualification Form

Today's Date (Month/Day/Year):_____/____/_____ Person Completing Form: _____

Company Information

Company Name:_____ Company Website: _____

President/Owner/Partner Name: _____
Other Contact Name/Title: _____

Address/City/State/Zip: _____

Phone: (_____) _____-_____ Contact Email: _____
Fax: (_____) _____- _____ Other Contact Email: _____

Structure of Company

☐ Corporation ☐ Sole Proprietor ☐ LLC ☐ Partnership ☐ General or Limited ☐ Joint Venture
Date of Establishment: ___/_____/_____ State Where Established: _____

Federal ID#:_____
Contractor Parent Company (company name/president/address/phone):

_____
# of Employees (office & field): _____

Company Profile

Type of Company:
☐ Subcontractor (Furnish & Install) ☐ Subcontractor (Install only) ☐ Supplier (Materials only)
Project Size: check all that apply
☐ $25,000 or below ☐ $26,000-$50,000 ☐ $51,000-$100,000 ☐ $101,000-$150,000
☐ $151,000-$500,000 ☐ $501,000-$1,000,000 ☐ $1,000,000 or more

Types of Projects: check all that apply

☐ Schools ☐ Government ☐ Healthcare. ☐ Hospitality ☐ Lodging ☐ Industrial ☐ Office
☐ Restaurant ☐ Retail ☐ Other:_____ ☐ Other: _____

Certified Minority Business Enterprise Contractor (MBE)? ☐ YES ☐ NO
Certified by: _____
Certified Woman Business Enterprise Contractor (WBE)? ☐ YES ☐ NO
Certified by: _____
Do you have experience with LEED/green building? ☐ YES ☐ NO

26310 Oak Ridge Dr., Suite 43
The Woodlands, TX 77380
832.861.8408
www.VAearth.com

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COMPLETED PROJECTS

List four (4) representative projects completed in the last five (5) years.

Project Name	Contracting Company	Contact Name/Phone	Contract Amount	Completion Date

CURRENT PROJECTS

List four (4) representative projects currently under construction.

Project Name	Contracting Company	Contact Name/Phone	Contract Amount	% Complete

TRADE REFERENCES

List three (3) of your subcontractors or suppliers.

Company Name	Address	Contact Name/Phone

CLIENT REFERENCES

List three (3) clients.

Company Name	Address	Contact Name/Phone

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OTHER INFORMATION

In the past five (5) years, has company,

— operated under any other name?* ◻ YES ◻ NO

— had any liens filed against it by any of its subcontractors, suppliers or taxing authority?* ◻ YES ◻ NO

— had any judgments, claims, arbitration proceedings or suits against it or its officers?* ◻ YES ◻ NO

— filed any lawsuits or request arbitration with regard to a construction contract?* ◻ YES ◻ NO

— ever failed to complete a contract, been defaulted, or had a contract terminated?* ◻ YES ◻ NO

— had liquidated damages assessed against it upon completion of a project?* ◻ YES ◻ NO

— or any of its key people been a party to a bankruptcy or reorganization proceeding?* ◻ YES ◻ NO

— or any of its key people been investigated for or found to have committed a violation of any labor laws?* ◻ YES ◻ NO

— or any of its key people been investigated for or found to have committed a violation of state, federal or local laws?* ◻ YES ◻ NO

Give details for any yes answer.

_____

_____

_____

_____

_____

_____

_____

_____

General Liability Insurance Carrier: _____

Insurance Agent Name: _____ Phone: _____

Effective Date: _____ Expiration Date: _____

Workers Compensation Insurance Carrier: _____

□ Same as Above

Insurance Agent Name: _____ Phone: _____

Effective Date: _____ Expiration Date: _____

Insurance. Prior to starting the work, Subcontractor shall procure and maintain in force Worker's Compensation Insurance and Employer's Liability Insurance in full compliance with the laws of Texas; Commercial General Liability Insurance with contractual coverage; Automobile Liability Insurance, including owned, non-owned, and hired automobile coverage; and, other insurance, to the extent required by the Contract Documents.

Work may not begin until a compliant insurance certificate has been received by Contractor, showing that Subcontractor carries minimum insurance as follows:

a. **Employer's Liability.** Subcontractor shall carry Employer's Liability with a limit of $1,000,000.00.

b. **Worker's Compensation.** Subcontractor shall carry the Statutory Workmen's Compensation limits for Texas.

c. **General Liability other than Automobile.** Subcontractor shall carry commercial general liability in a form to include coverage for operations, products and/or completed operations, contractual liability for all work performed for Contractor; and coverage for explosion, collapse, and injury to or destruction of wires, conduits, pipes, mains, sewers, and other similar property, or any apparatus in connection therewith, under the ground's surface, with the following limits:

- **Combined Bodily Injury and Property Damage:** $1,000,000.00 each occurrence;
- **General Aggregate:** $2,000,000.00;
- **Products-Completed Operations Aggregate:** $1,000,000.00;
- **Personal and Advertising Injury:** $1,000,000.00;
- **Bodily Injury and Property Damage:** $1,000,000.00 per accident/ $2,000,000.00 aggregate

Automobile. Subcontractor shall carry automobile insurance in a form to include coverage for all owned, non-owned, or hired automobiles with combined bodily injury and property damage liability of at least $ 1,000,000.00.

Builder's Risk and Equipment Floater. If Subcontractor desires Builder's risk coverage for fire and extended coverage, or equipment floater insurance to cover and protect Subcontractor's own equipment, Subcontractor shall purchase such insurance covering damage to equipment and materials furnished by Contractor and being installed by Subcontractor, if this contract requires Contractor to furnish any materials to be installed by Subcontractor.

Umbrella Liability. Subcontractor shall carry umbrella insurance in limits of not less than $1,000,000.00 per occurrence and $2,000,000.00 aggregate per project.

All policies shall have attached an Alternate Employer Endorsement naming Contractor and Owner as Additional Insureds and shall include a waiver of subrogation endorsement in favor of Contractor and/or Owner.

All policies shall contain provisions that coverage afforded under the policies will be primary and non-contributory with any insurance carried by Owner and/or Contractor and will not be cancelled or not renewed without thirty day, written, notice to Contractor.

Certificates. Before beginning the Work, Subcontractor shall provide Contractor with a certificate of insurance showing premiums paid in advance and indicating insurance coverage as required herein. In the event that any policy is set to expire before the Work is completed, Subcontractor shall, before the current expiration date, furnish a new certificate covering the renewal policies. Contractor shall be shown as additional insured on all certificates. The insurance evidenced by each certificate shall be in a company acceptable to Contractor, with a rating of at least B+ by Best. Such certificates of insurance shall provide that Contractor will be given at least thirty days written notice in the event of cancellation or material change in any policy described in the certificate.

*EMPLOYER RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION IF NECESSARY